

Lodge Merger Proposal

to

Mr. Doug Stone, Scout Executive
Indian Waters Council, BSA
715 Betsy Drive
Columbia, SC 29210

Submitted by

Muscogee/Santee Merger Task Force
Eastern Region, Order of the Arrow

Title: Proposed Lodge Rules, Lodge Leadership Structure, and 2023 Lodge Calendar of Events.

Established On: September 11, 2022

Date Submitted: November 25, 2022

Updated: December 29, 2022

Task Force Members:

Muscogee

Grace Franklin (Y)
Aidan Dong (Y)
Joshua Prevette (Y)
Sean Green (Y)
Preston Kunkle (Y)

Dan Wagner (A)
Chip Payne (A)
Cathy "CJ" Kittle (A)

Santee

Thomas Serviss (Y)
Caleb Beckley (Y)
Gabe Gainey (Y)
Nathan Arant (Y)
Jason O'Neal (Y)

Kenneth McIver (A)
Kyle Hughes (A)
James McIlrath (A)

Proposed Lodge Rules

I. Mission

- A. The Mission of this lodge is to fulfill the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America through positive youth leadership under the guidance of selected capable adults.

II. Name and affiliation of lodge

- A. The lodge will be known as Muscogee Lodge, No. 116, Indian Waters Council, No. 553, Boy Scouts of America.
- B. The lodge will be under the supervision of the Council Camping or Program Committee and the administrative authority of the Scout Executive.
- C. The totem of the lodge will be the Red Fox & Carolina Parakeet.

III. Membership

- A. The requirements for membership in this lodge are as stated in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.
- B. An active member of the lodge is one who is both currently registered with the Indian Waters Council, BSA and has paid their lodge dues for the current year.
- C. An inactive member may pay their dues at any time to be reinstated as an active member of the lodge, provided they are currently registered with the Indian Waters Council, BSA.
- D. The procedure for the Ordeal will be stated in the current printing of the Order of the Arrow Handbook and the Guide to Inductions.
- E. Completion of Brotherhood membership will be in accordance with the requirements in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.
- F. The Lodge Vice Chief of Administration will accept transfers with the approval of the Lodge Chief and Lodge Adviser.
- G. Affiliate members will be defined and accepted through a process prescribed by the Lodge Executive Committee in the Lodge Handbook.
- H. All policies of the Boy Scouts of America, the National Order of the Arrow Committee, and the Indian Waters Council will be adhered to at all times.

IV. Officers

- A. Lodge officers will be the Lodge Chief, Vice Chief of Chapter Support, Vice Chief of Program, Vice Chief of Inductions, Vice Chief of Administration, Vice Chief of Finance, Vice Chief of Indian Affairs, Vice Chief of Communications, and the Chapter Chiefs. The Lodge Chief and Lodge Executive Committee will determine each officer's duties and responsibilities in the Lodge Handbook. These elected officers must be younger than 21 during the entire term of office.

- B. The Lodge Executive Committee will be composed of the following: all elected lodge officers and their advisers, the Immediate Past Lodge Chief, the chairs of each of the lodge standing and special committees and their advisers, the Scout Executive, the Lodge Staff Adviser, the Lodge Adviser, an Associate Lodge Adviser if appointed by the Lodge Adviser, and an additional member of the Council Camping or Program Committees if appointed by the Scout Executive. The voting membership of the Lodge Executive Committee will be subject to Subsection VII-A of these rules.
- C. The Lodge Chief will serve as chair of the Lodge Executive Committee and preside over all lodge business meetings.
- D. All lodge and chapter officers will be elected at the Fall Fellowship and installed at the Winter Banquet. The term of office will be from the end of one Winter Banquet to the end of the next Winter Banquet.
- E. Eligibility for candidates for lodge or chapter office will be as follows:
 - 1. Be under 21 years of age for the entire term of office.
 - 2. Be an active member of the lodge.
 - 3. Have attended at least two lodge events during the preceding twelve months. Candidates for Chapter Vice Chief and Chapter Secretary are exempt from this requirement.
 - 4. Be present at the Fall Fellowship Business Meeting or Fall Fellowship Chapter Meeting for chapter officers when the election is held, unless pre-approved by the current Lodge Key-3.
 - 5. Attend the Officer Candidate Interest Meeting at the Fall Fellowship, where all prospective candidates will learn about the duties, responsibilities, and expectations of the various offices that they may seek, unless pre-approved by the current Lodge Key-3.
- F. Candidates for office will be certified by the Lodge Key-3. The non-certification of a candidate will require a unanimous decision of the Lodge Key-3.
- G. Chapter officers will be the Chapter Chief, the Chapter Vice Chief(s), and the Chapter Secretary and will have their duties and responsibilities prescribed by the Lodge Chief and Lodge Executive Committee in the Lodge Handbook.
- H. The election of a lodge or chapter officer will be voided if that officer does not attend the Lodge Leadership Development Conference (LLDC) or its program successor. They may be excused only by the Lodge Chief in consultation with the Lodge Adviser and Staff Adviser.
- I. The Lodge Executive Committee may remove any lodge or chapter officer from their position who, in their eyes, has not performed their duties or responsibilities as described in the Lodge Handbook. This vote will be by a two-thirds (2/3) majority of those present and voting, inclusive of proxies.
- J. Should an officer be removed from their position, or submits to the Key-3 that they are unable to complete their term, a successor will be appointed by the Lodge Chief with the approval of the Lodge Executive Committee and will serve until the next lodge business meeting, or chapter meeting in the case of chapter officers, at which point an election will be held. If a present Lodge Chief is unable to fulfill the duties and obligations of their office, a new Lodge Chief will be selected by the Lodge Executive Committee and will serve until the next lodge business meeting, at which point an election will be held.
- K. As the lodge prepares to act in the capacity of Section Conclave Service Lodge, a Vice Chief of Conclave may be elected at any lodge business meeting prior to the Section Conclave. The term will extend from the time they are elected until the Lodge Executive Committee deems that all business regarding the Section Conclave has been completed. The Lodge Executive

Committee will choose the date of the election. While in office, the Lodge Vice Chief of Conclave will be a member of the Lodge Executive Committee.

V. Chapters

- A. The lodge will be divided into chapters corresponding to the districts of the council in the following manner:
 - 1. Maskek Woakus Chapter corresponding with the Capital Rivers and Wateree Districts.
 - 2. Santee Chapter corresponding with the Atakwa District.
 - 3. Tschitanek Woakus Chapter corresponding with the Chinquapin District.
 - 4. Sukeu Sipo Chapter corresponding with the Edisto District.
 - 5. Tschitaneu Aptonagan Chapter corresponding with the Etowah Creek District.
 - 6. Chicora Chapter corresponding with the Chicora District.
 - 7. Iswa Chapter corresponding with the Henry Shelor District.
- B. If a chapter consisting of two (2) or more districts of the council wish to divide into separate chapters, it may petition the lodge for realignment. The realignment will be granted only after each of the following requirements is met:
 - 1. A written letter of intent, signed by the Chapter Chief and at least ten (10) youth members for each proposed chapter, must be submitted to the Lodge Chief;
 - 2. A two-thirds (2/3) majority of the youth members present and voting of each proposed chapter must vote in the affirmative at a special chapter meeting held at the first lodge fellowship subsequent to the letter of intent;
 - 3. Key-3 approval must be obtained prior to action at a lodge business meeting;
 - 4. Final approval must be obtained by a majority vote at a lodge business meeting. Any new chapter granted by such action will commence organization at the next Fall Fellowship. If this action is taken at the Fall Fellowship, organization will commence immediately following the conclusion of the lodge business meeting. At this time, each new chapter will elect its officers in accordance with Subsection IV-E of these rules.

VI. Committees

- A. The Lodge Chief, in consultation with the Lodge Adviser and Staff Adviser, will appoint members of the lodge as committee chairs of standing committees deemed necessary and proper to the operation of the lodge, enumerated in Subsection VI-B of these rules. Lodge standing committee chairs will serve at the pleasure of the Lodge Chief.
- B. The following committees will be considered standing committees of the lodge and will have duties as assigned by the Lodge Chief and Lodge Executive Committee in the Lodge Handbook: Brotherhood; Camp Promotions & Unit Elections; Ceremonies; Conclave; Dance; Drum/Sing; History; Lodge Newsletter; Lodge Store; NOAC; Ordeal; Patches, Insignia & Memorabilia; Service; Shows; Social Media; Training; and Website.
- C. The Lodge Chief, in consultation with the Lodge Adviser and Staff Adviser, will appoint members of the lodge as committee chairs of special committees deemed necessary and proper to the operation of the lodge, as enumerated in Subsection VI-D of these rules. Lodge special committee chairs will serve at the pleasure of the Lodge Chief.

- D. The following committees will be considered special committees of the lodge and will have duties as assigned by the Lodge Chief and Lodge Executive Committee in the Lodge Handbook: Vigil Honor Selection and Special Awards Selection.
- E. The Lodge Chief, in consultation with the Lodge Adviser and Staff Adviser, may appoint members of the lodge as committee chairs of any additional committees deemed necessary and proper to the operation of the lodge. These committees will be considered ad hoc committees of the lodge for the following year. The Lodge Chief will assign duties as necessary in consultation with the Lodge Adviser and Staff Adviser. These ad hoc committees and their chairs will serve at the pleasure of the Lodge Chief.
- F. All committee chairs will be under 21 years of age.
- G. Lodge committee chairs will appoint committee members necessary to carrying out the duties and functions of their respective committees with the approval of the Lodge Chief.
- H. The Lodge Chief will serve as an ex-officio member of all lodge committees.
- I. The Lodge Executive Committee may prescribe the size and composition of the various committees as necessary in the Lodge Handbook.
- J. The various lodge committees will be under the jurisdiction of a lodge officer as prescribed by the Lodge Executive Committee in the Lodge Handbook.
- K. The Lodge Executive Committee will conduct such business as is necessary between lodge business meetings.
- L. The members of the Lodge Executive Committee will be made known to all active members so that recommendations may be made for their consideration.
- M. The Lodge Adviser, working closely with the Lodge Chief and committee chairs, will appoint adult advisers for all lodge committees.

VII. Voting

- A. Lodge members under the age of 21 who are primarily registered with a unit in this council and whose dues are currently paid in this lodge may vote in matters of lodge business.

VIII. Meetings & Events

- A. The Lodge Executive Committee will schedule at least six lodge events per year. During at least three of these events, a lodge business meeting will be conducted.
- B. The lodge events for each year will consist of, but not limited to, the following: one (1) awards banquet, three (3) fellowships, and two (2) ordeals.
- C. The Lodge Executive Committee may, at its discretion, schedule additional lodge events.
- D. At each lodge fellowship, chapters will be assigned a campsite. Campsite assignments will be rotated each fellowship so that no one chapter has to be the furthest from the Dining Hall. The rotation will be decided by the Lodge Vice Chief of Program and published in the Lodge Newsletter and on the weekend's schedule.
- E. The Lodge Chief may call a special lodge business meeting with the prior approval of the Scout Executive or their designee.

- F. Lodge business meetings will be conducted only when all active members have been notified in writing at least ten (10) days in advance of such a meeting.
- G. A quorum for lodge business meetings will consist of one-tenth (1/10) of all active members under the age of 21.
- H. Each lodge business meeting, Lodge Executive Committee meeting, and chapter meeting will be opened with the Obligation of the Order of the Arrow and closed with the Song of the Order of the Arrow.
- I. The Lodge Executive Committee will hold at least four Lodge Executive Committee meetings per year, all of which are open to all members of the lodge. The Lodge Executive Committee may, by a simple majority of those present and voting, inclusive of proxies, meet in executive session to discuss matters of a sensitive nature. If such a motion is successful, only the youth voting members of the Lodge Executive Committee, the Lodge Adviser, Associate Lodge Adviser if appointed, Lodge Staff Adviser, and Scout Executive or their designee may remain in the meeting. If the topic of discussion pertains to a voting member of the Lodge Executive Committee, they may be excluded if so declared in the motion to move into executive session and will be excluded both from the quorum and the vote. The Lodge Executive Committee is not permitted to take any votes during executive session, except upon a motion to end the executive session.
- J. The Lodge Chief may call a special meeting of the Lodge Executive Committee with the approval of the Lodge Adviser.
- K. A quorum for the Lodge Executive Committee will consist of one-half (1/2) the Lodge Executive Committee members under the age of 21.
- L. Members of the Lodge Executive Committee will hold only one vote regardless of the number of positions held. Committee members may only cast more than one vote in the case of proxies as described in Subsection VIII-M of these rules.
- M. If a voting member is unable to attend a Lodge Executive Committee meeting, they may choose to grant proxy voting rights to another Lodge Executive Committee member or active youth member by way of written statement of such intent and approval from the Lodge Chief and Lodge Adviser. This duly appointed proxy member counts towards the attendance for the meeting when determining a quorum, even if that person already holds a vote needed for a quorum.
- N. The standing and special committees will meet as often as is necessary to faithfully perform their duties.
- O. Chapters will schedule meetings and events as decided by the chapter officers and approved by the Lodge Key-3.
- P. Participation in National, Regional, and Section Order of the Arrow events will be encouraged by the Lodge Executive Committee.
- Q. Only active members of the lodge under 21 years of age will have a vote in any decision of the lodge.

IX. The Vigil Honor

- A. Attainment of the Vigil Honor will be in accordance with the requirements in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.

X. Awards

- A. The Founders Award will be bestowed by the lodge to recognize members who have provided exemplary service to the lodge and demonstrate in their everyday life the spirit of achievement as described by founder E. Uner Goodman. The Lodge Special Awards Selection Committee will bestow this award in accordance with the procedures set forth in the Lodge Handbook.

- B. The Red Arrow Award will be the highest form of recognition bestowed by the lodge upon a nonmember. The Special Awards Selection Committee will bestow this award in accordance with the procedures set forth in the Lodge Handbook.
- C. The Ralph E. Grier Chapter Award will be presented annually to the most outstanding chapter, based upon performance as measured by the criteria for the award published in the Lodge Handbook. The award will be scored by the Lodge Vice Chief of Chapter Support as reflected by the monthly chapter reports, which will be submitted to both the Lodge Chief and Lodge Vice Chief of Chapter Support by the 15th of each month for the previous month.
- D. The Charles K. Youngblood Service Award will be presented annually to the most outstanding chapter in the area of service based upon performance measured by the criteria for the award published in the Lodge Handbook. The award will be scored by the Lodge Vice Chief of Chapter Support, as reflected by the monthly chapter reports, which will be submitted to both the Lodge Chief and Lodge Vice Chief of Chapter Support by the 15th of each month for the previous month.
- E. The criteria for the Ralph E. Grier Chapter Award and the Charles K. Youngblood Chapter Service Award can only be amended by a two-thirds (2/3) majority vote of the Lodge Executive Committee.
- F. The Nendawagan Elangomat Service Award will be presented to members who have completed requirements set by the lodge at a lodge business meeting and published in the Lodge Handbook in recognition of their outstanding commitment to guiding new members toward Brotherhood.
- G. The Elangomat Service Round patch will be presented to members who have cheerfully served as an Elangomat and have fulfilled all of their duties during the induction event as described in the Lodge Handbook.
- H. The Jimmy Duffy Service Award will be presented to one youth member (under 21 at the time of selection) who has provided exemplary service to the lodge and demonstrates the high ideals of Scouting and the Order in their daily life. The Lodge Special Awards Selection Committee may bestow this award upon one individual per lodge year in accordance with the procedures set forth in the Lodge Handbook.
- I. The Bernie Moore Service Award will be presented to one adult member (21 or over at the time of selection) who has provided exemplary service to the lodge and demonstrates the high ideals of Scouting and the Order in their everyday life. The Lodge Special Awards Selection Committee may bestow this award upon one individual per lodge year in accordance with the procedures set forth in the Lodge Handbook.

XI. Publications

- A. The Lodge Newsletter will be published at least three (3) weeks prior to each Winter Banquet, Spring Fellowship, Summer Fellowship, Fall Fellowship, and any other time, not to exceed six (6) publications in a year.
- B. The Lodge Newsletter will be sent to all active and affiliate members of the lodge.
- C. The Lodge Executive Committee will create and maintain a Lodge Handbook, which will detail the duties and responsibilities of lodge and chapter officers, committees and their chairs, awards, recognitions, and other such items as required under these rules or as determined by the Lodge Executive Committee. The handbook will be published and distributed before the Section Conclave.

XII. Finances

- A. All Order of the Arrow funds will be handled through the council service center and go through all normal council accounting procedures.
- B. The lodge fiscal year will run concurrent with the council fiscal year, January to December.
- C. Dues of the lodge will be collected annually by the Lodge Vice Chief of Finance in the amount determined in the lodge budget.
- D. An annual pass will be offered to members of the lodge at a rate determined in the lodge budget. The annual pass will include the member's annual dues, the Winter Banquet, all fellowships, and all ordeals. Annual pass holders who are unable to attend an event will have one event patch reserved for them. In addition, if offered, annual pass holders are entitled to preorder lodge event patches for those events following the purchase of the annual pass. The current Lodge Chief is entitled to a complimentary annual pass.
- E. There will be an induction fee established within the lodge budget. For such fee, new members will receive materials as determined by the Lodge Key-3, in consultation with the Vice Chief of Inductions and their adviser.
- F. Budgeted and/or routine operating expenses will be handled by the Lodge Key-3 and the Lodge Vice Chief of Finance and their adviser. All other reimbursements must be approved by three-fourths (3/4) of the Lodge Executive Committee present and voting.
- G. The Lodge Vice Chief of Finance will prepare a tentative budget for the next lodge year and will submit it for approval at the Fall Fellowship Business Meeting. Once approved, this tentative budget will serve as the operating budget for the new administration until the Spring Fellowship Business Meeting, where it will be up for final consideration and modified if necessary. Whether or not amendments are adopted, the budget must receive final approval at the Spring Fellowship Business Meeting.
- H. The Lodge Vice Chief of Finance will present reports of financial activity at all lodge business meetings and Lodge Executive Committee meetings.

XIII. Lodge Insignia and Memorabilia

- A. The creation of any lodge insignia or memorabilia must be approved by a two-thirds (2/3) majority vote at a lodge business meeting. Lodge insignia and memorabilia will be defined as any patch, flap, chenille, jacket patch, bullion, neckerchief, belt buckle, or similarly manufactured item. Excluded from this requirement are lodge event patches, which must be approved by a two-thirds (2/3) majority vote at a Lodge Executive Committee meeting.
- B. The creation of any chapter insignia or memorabilia must be approved by a two-thirds (2/3) majority vote at a chapter meeting with at least one-tenth (1/10) or 6 chapter members present, whichever is greater.
- C. All lodge and chapter insignia and memorabilia items must include the lodge name and number. If any lodge insignia or memorabilia item is proposed to include the lodge totem, then both the Red Fox and the Carolina Parakeet must be included in equal parts, as determined by the Patches, Insignia, and Memorabilia Committee.
- D. In all instances of proposed lodge or chapter insignia/memorabilia, the Lodge Patches, Insignia & Memorabilia Committee will review proposals and make recommendations to the appropriate decision-making body as described in Subsections XIII-A and B of these rules.
- E. All active lodge members will be entitled to purchase any lodge or chapter insignia or memorabilia item at a lodge-sponsored or sanctioned event, while supplies are available, and via preorder, if offered. Excluded from this rule are insignia/memorabilia to be

awarded or given as a recognition item under Section X of these rules. Adding additional award and recognition items are subject to the procedures for amendments under Section XVI of these rules, following the recommendation of the Lodge Patches, Insignia & Memorabilia Committee.

- F. The Lodge Key-3, in consultation with the Lodge Vice Chief of Finance and their adviser, will be the decision-making authority concerning quantities ordered of all lodge or chapter insignia and memorabilia.
- G. The designer of any patch (as identified by the Lodge Patches, Insignia & Memorabilia Committee) will be given one of the patches, at no cost to them.
- H. Five (5) items of every lodge and chapter insignia or memorabilia will be designated for the Lodge Auction Box, excluding recognitions and awards. Two (2) items of every lodge or chapter insignia or memorabilia will be designated for the Lodge Historical Display, including recognitions and awards.

XIV. Elections Procedure

- A. The sequence in which lodge elections will take place is determined by the order listed in Subsection IV-A of these rules. Chapter elections will be conducted as follows: Chapter Chief, Chapter Vice Chief(s), and Chapter Secretary.
- B. Nominations for lodge office will be accepted during designated open nomination periods. These designated periods include the Friday night campfire, Saturday morning assembly, Saturday midday assembly, lodge business meeting, and any other period as prescribed by the Lodge Executive Committee.
- C. Nominations for chapter office will be accepted at the chapter meeting in which an election is being held.
- D. Nominations will only be accepted from active youth members of the lodge and will not require a second. Nominees may either accept or decline their nomination.
- E. A nominee must receive a majority of the votes cast on a given ballot to be elected. Where a majority is not achieved, the nominee receiving the least number of votes will be dropped and another ballot will be taken. This procedure will continue until one nominee achieves a majority and is declared elected, or until two ballots in succession result in tie votes and the balloting is declared deadlocked.
- F. When balloting is declared deadlocked, the youth conducting the election will announce to the voting delegates that one more ballot will be taken to break the tie and, if another tie results, they shall cast the deciding vote for the nominee of their choice to achieve a majority and declare them elected.
- G. The Lodge Chief will preside over the election except when they seek to run for any Lodge Office. If this should be the case, the Lodge Chief, with the approval of the Lodge Adviser, will appoint another member to conduct the election.
- H. Votes will be taken by secret ballot and given to adult advisers selected by the Lodge Adviser. The votes will then be tallied to determine a result and announced by the youth conducting the election.

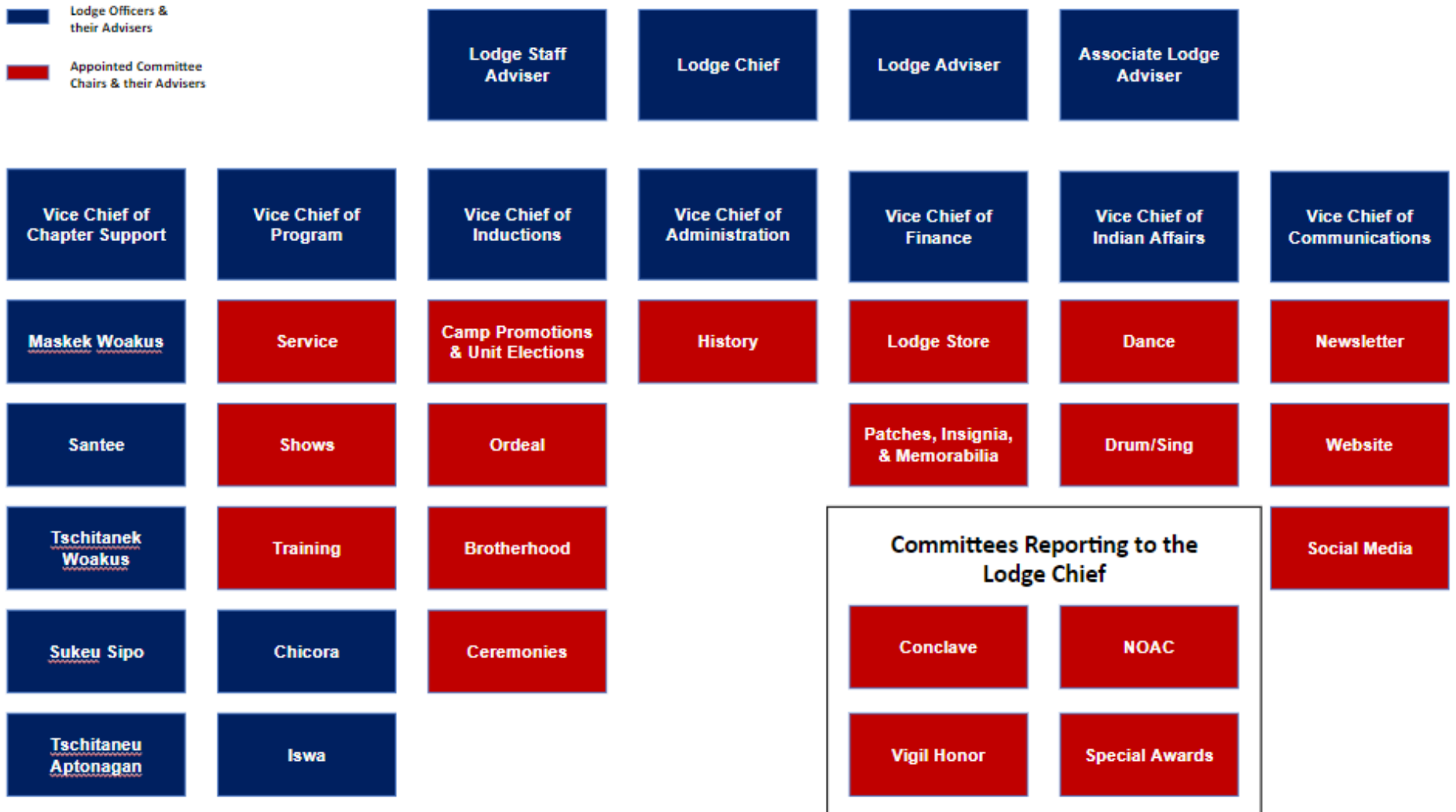
XV. Parliamentary Procedure

- A. The latest revised edition of Robert's Rules of Order will be the final authority in all cases of parliamentary procedure so long as they are not contrary to the Order of the Arrow Handbook or these rules.
- B. The Lodge Chief may, at their discretion, appoint a Parliamentarian to help them interpret procedural questions.

XVI. Amendments

- A. These Lodge Rules will be subject to amendment at any regular or special lodge business meeting, provided that written notice of such proposed amendment has been submitted to the Lodge Executive Committee.
 - 1. The proposed amendment will have attached to it a list of reasons for the proposal and the author's name.
 - 2. The Lodge Key-3 will review the proposed change with the Scout Executive for possible conflicts with other policies. The proposed amendment will then be forwarded to the Lodge Executive Committee.
 - 3. At the next Lodge Executive Committee meeting, the Lodge Executive Committee will review the proposed amendment and recommend whether to accept, reject, or modify the proposal. The Lodge Executive Committee will publish the proposed amendment in the next edition of the Lodge Newsletter along with the Committee's recommendation and list of reasons.
 - 4. The proposed amendment will be included in the agenda for the next lodge business meeting following publication in the Lodge Newsletter.
- B. A two-thirds (2/3) majority favorable vote of those present and voting at a lodge business meeting will be required for the amendment to be adopted.
- C. Amendments will become part of the Lodge Rules, completely replacing the former wording, if any. If any provision within these rules should have a sunset period, that provision will be immediately removed from the published rules at the conclusion of the sunset period.

 Lodge Officers & their Advisers
 Appointed Committee Chairs & their Advisers



		Lodge Staff Adviser	Lodge Chief	Lodge Adviser	Associate Lodge Adviser	
Vice Chief of Chapter Support	Vice Chief of Program	Vice Chief of Inductions	Vice Chief of Administration	Vice Chief of Finance	Vice Chief of Indian Affairs	Vice Chief of Communications
<ul style="list-style-type: none"> -Primarily responsible for supporting each of the seven chapters to carry out their functions. -If the Lodge Chief is unable to perform their duties, they step in temporarily to provide leadership to the lodge. -Receives monthly reports from the chapter chiefs on their activities. -Encourages and assists with the scheduling and execution of CPUE visits. -Supports chapters in their programming and spirit at chapter meetings and lodge fellowships. 	<ul style="list-style-type: none"> -Primarily responsible for the planning and execution of lodge fellowships and lodge banquet. -Supports and coordinates with the Training and Service Committees. -May appoint assistants to aid in carrying out their responsibilities (Quest, Food Service, Interfaith Services, etc.) 	<ul style="list-style-type: none"> -Primarily responsible for the support and execution of the activities falling under the Camp Promotions & Unit Elections, Ordeal, Brotherhood, and Ceremonies Committees. -Actively works with other lodge stakeholders to promote each stage in the induction sequence, increasing membership and brotherhood conversion. 	<ul style="list-style-type: none"> -Primarily responsible for membership management within the lodge including having an up-to-date LodgeMaster database, accepting transfer memberships, and affiliate memberships. -Sets up and manages the registration & check-in process for all lodge functions. -Serve as secretary taking minutes and role at all lodge business meetings and executive committee meetings. -Supports and coordinates with the History Committee. 	<ul style="list-style-type: none"> -Primarily responsible for organizing, proposing, and managing the annual lodge budget and its finances. -Presents periodic updates and status reports on the budget. -Supports and coordinates with the Lodge Store and Patches, Insignia, & Memorabilia Committees. 	<ul style="list-style-type: none"> -Primarily responsible for the recruitment, organization, and initiation of practices for the various IA-related events at Conclave and NOAC. -Helps support other scouting programs in the council which may request the assistance of the lodge IA team. -Supports and coordinates with the Dance and Drum/Sing Committees. 	<ul style="list-style-type: none"> -Primarily responsible for the overall coordination of a lodge communications strategy including consistency in branding, messaging, and promotions. -Supports and coordinates with the Newsletter, Website, and Social Media Committees. -Assembles and publishes the Lodge Handbook before the annual Conclave. -Manages the lodge Slack account and assists with the onboarding and training of new members in the platform.

Winter Banquet

Chief's
Retreat

Spring
Induction &
Conclave
Weekend

Cornerstone
Conclave

Spring
Fellowship

1st Saturday
January 7
Sumter

February 10-12*
Camp Coker

2nd Weekend
March 10-12
Camp Barstow

April 21-23
Camp Ho-Non-
Wah

3rd Weekend
May 19-21
Camp Barstow

1st Saturday
November 4
TBD

2nd Weekend
October 6-8
Camp Coker

3rd Weekend
September 15-17
Camp Coker

2nd Weekend
August 10-13
Camp Barstow

Weekly Ice
Cream Social
Camp Barstow

Day of
Service

Fall
Fellowship

Fall
Induction
Weekend

Summer
Super
Fellowship

Summer
Camp